### **Tips For Employers: Language And Disability**



A simple way to creating an inclusive environment in the workplace starts with changing the language we use around disability.

#### **Proper Language**

As an employer, you can help build a stronger, more inclusive team by learning how to interact effectively and respectfully with your diverse colleagues. Attitudes and stereotypes often stem from the language we use, and can be some of the most challenging barriers people with disabilities face.

First, consider the following:

- Terminology is always evolving. Not everyone will agree on every term or word used. It's not a "one-sizefits-all" solut on, but we can do our best to use disability positive language and promote inclusion by being aware of what we say and how we say it. Note that preferred language can also differ by region, country, or individual.
- Do not let fear stop you. You may have noticed at times that you can feel scared to use the wrong word or term when interact ng with a person with a disability. This can be a normal feeling. Be aware that this discomfort may cause barriers when communicating with others and may result in the absence of important conversat ons with your employees. Building your awareness of this fear is the first step.
- Disability is not a taboo. When we talk about disability, we reduce stigma.



If you are not sure how someone self-identifies, the best thing to do is ask! Asking: "how would you like to be referred to?" is an effective way to ensure you are using the preferred language.

Here are some key points and general guidelines that will support you in ensuring your interactions are respectful and inclusive.

- Avoid using words that suggest people with disabilit es are their conditions. It is preferable to identify the person first, such as "people with disabilit es' or a "person with a disability".
- Avoid using words that categorize, as in "the disabled," the blind" as it implies that people with disabilities are a uniform group.
- Avoid words that suggest heroism, such as, "brave" or "inspirational." The majority of persons with disabilities have similar goals as the rest of the population, and the words we use should be non-judgmental, nonemotional and reflect their inclusion in society.

















# **Tips For Employers:** Language And Disability



- Avoid using subjective words that equate disability wiht illness. For example, avoid terms like "suffers from," afflicted by," "patient," "disease," or "sick."
- Avoid using words that suggest people with disabilities are inferior and should be excluded from activities generally available to others, such as, "incompetent."
- Many people with disabilities consider using commonly accepted phrases like, "see you later" or "got to run" appropriate.

Below are some recommendations to guide your language. Remember that persons with disabilities may still have their own preferences.

NOT RECOMMENDED	RECOMMENDED
Challenged, handicapped	Person with a disability
Confined o a wheelchair	Person who uses a wheelchair
The blind, the visually impaired	Person who is blind or living with vision loss
Deaf people who sign	The Deaf (upper case d)
Deaf people who do not sign	The deaf (lower case d) or people who are deaf
Mental patient, psychotic, neurotic	Person with a mental health disability
Learning disabled, learning disorder	Person with a learning disability

The Mental Health Commission of Canada published a document called Language Matters, which focuses on using safer language when talking about mental health. Here are some of their recommendations:

LANGUAGE THAT STIGMATIZES	SAFER LANGUAGE
Person suffering from mental illness	Person living with/experiencing a mental illness
An addict, junkie, substance abuser	Person living with a substance use disorder/ problem
Someone who committed suicide	Someone who died by suicide
He is schizophrenic	He lives with schizophrenia
She is insane	She has lived experience with a mental health condition













## **Tips For Employers:** Language And Disability



Be mindful of the older terms you may have learned a long time ago and ensure you are using the most up-todate language. For example:

NOT RECOMMENDED	RECOMMENDED
Handicapped parking/permit	Accessible parking/permit
Handicapped bathrooms/stall	Accessible bathrooms/stall
Handicapped door opener	Accessible door opener

#### Sources:

Discover Ability Network: Business, Roadmap — www.discoverabili .network/business/roadmap/

Ontario Human Rights Commission: 2. What is a Disability? — www.ohrc.on.ca/en/policy-ableism-and-discrimina on-based-disabili /2-what-disabili

Hire for Talent: Tool#1: The Benefits of Hiring People with Disabilities — www.hirefortalent.ca/main/toolkit/business-case

Conference Board of Canada: Business Benefits of Accessible Workplaces — www.conferenceboard.ca/temp/91d8fc8e-a4f3-4f09-b8ce-f672a521c69e/6264\_ AccessibleWorkplaces\_BR\_AV.pdf

Discover Ability etwork: The Benefits of Hiring — www.discoverability.network/the-benefits-of-hiring/

Employment & Social Development Canada, Accessibility esource Centre: A Way with Words and Images — www.canada.ca/en/employment-social-development/programs/ disability/arc/words-images.html

 $Humber\ College: Inclusive\ Language\ in\ Media, A\ Canadian\ Style\ Guide-www.humber.ca/makingaccessible media/modules/O1/transript/Inclusive\_Language\_Guide\_Aug2O17.pdf$ 

 $Canadian \ Association \ of \ Broadcasters: Recommended \ Guidelines \ on \ Language \ and \ Terminology - Persons \ with \ Disabilities - \ www.cab-acr.ca/english/social/diversity/disabilities/social/diversity/dis$ 

 $Canadian\,Mental\,Health\,Commission: Language\,Matters-www.mhfa.ca/sites/default/files/safer\_language\_reference\_guide.pdf$ 













